

# **COSTA Board Members & Associate Board Members**

## **ROLE DESCRIPTION**

**Organisation:** Community Organisations of South Tyrone and Areas Limited (COSTA).

**Title:** Board Member / Director of COSTA OR Associate Board Member

**Class:** Ordinary Board Member / Director – with full Voting Rights  
(OR Associate Member – Advisory only with No Voting Rights i.e. Ex-Officio Elected Reps / Statutory Reps).

**Function:** Director / Board Member on the Board of a Company Limited by Guarantee (on the Board you can sit as an individual or representative of a community group / sector / area / interest group etc).

**Aim:** To represent the views of rural communities on issues of poverty, disadvantage and equality advocated through a community development process (using your own background and organisation as an informing mechanism).

### **Responsibilities:**

- ⇒ To attend meetings of the Board (approximately 6-8 per year) plus AGM (and any Extraordinary / Special General Meetings convened).
- ⇒ To attend any relevant sub-group meetings that may be convened at intervals to assist in the governance of the Network.
- ⇒ To contribute and share collective responsibility for the overall management of the Network, Network staff, and Network projects.
- ⇒ To act as part of the accountable mechanism for COSTA as an organisation responsible to its members and funders.
- ⇒ To contribute to the strategic direction of the organisation.
- ⇒ To carry out any action(s) agreed to within the agreed timescale.
- ⇒ To respect and keep confidential any matters / discussions requiring confidentiality.

### **Note:**

- ⇒ Board Members may be called upon to attend or represent the Network at various events, conferences or functions.
- ⇒ Board meetings are sometimes rotated round different venues / locations in the COSTA area (Dungannon & South Tyrone area of Mid Ulster District Council).
- ⇒ Meeting times can vary from day time or evenings (this is done to facilitate people who can only attend meetings at certain times).
- ⇒ Refreshments are provided free of charge at all Board meetings.
- ⇒ Travel expenses are normally available to Board members that attend COSTA events / meetings (Note: Expenses are only available to those who are unable to claim travel expenses from the organisation they represent / and as budgets permit).
- ⇒ COSTA is an organisation committed to inclusiveness and as such is open to changing arrangements to best meet the needs of Board members.
- ⇒ COSTA is an independent and autonomous organisation that is recognised as one of 8 Local Rural Support Networks (LRSNs) in Northern Ireland.

## **COSTA**

### **Notes For Potential Board Members**

**We are particularly keen to encourage the following to join the COSTA Board / Advisory Board as they are currently under-represented:**

- People from the following areas: Torrent, Blackwater, Benburb, Eglisish & Caledon
- Young people (under 25 years)
- People from Ethnic Minorities / Migrant / New Communities
- People with Disabilities
- Farmers
- Carers / Young Carers
- Single Parents
- Travellers
- **People who feel they can represent an area or group of people in society that may be generally under-represented.**

**- COSTA is an open and inclusive Community organisation -**

- We strive to reflect a fair representation of the area and people we serve -